

ABBYY® FineReader® Server for Digital Document Archiving

Optimize business processes with
digitally archived documents



Business documents such as letters, contracts, and project documentation can accumulate over the years, resulting in huge volumes that drive up storage costs. When employees need to retrieve information from these sources, manually searching through massive document stores can take hours out of their day.

ABBYY FineReader Server converts document images into digital records that can be electronically archived, efficiently managed, and easily accessed, helping your organization save on storage costs, improve employee productivity, and speed up business processes.

Suitable for long-term archiving, the converted files are small in size with high visual quality. They can be read on a variety of devices, easily accessed from remote locations, and centrally archived in digital libraries, electronic archives, or document management systems. By providing easy access to digitally stored documents with defined access rights, any company can speed up internal processes and increase efficiency.

Why digitize documents?

Efficient document management. Digitized, indexed documents can be exported to a document management system and automatically stored in digital libraries, where their usage can be tracked, documented, and managed.

Easy re-use of text. When printed content is converted into editable text, it can be edited and re-used in Microsoft Word or Excel, saving time normally spent re-typing and re-creating documents.

Searchability. Documents containing keywords in the text or in metadata can be detected by electronic search systems and displayed within seconds.

Easy access. Digital documents can be electronically retrieved from a central repository at any time and quickly distributed via e-mail, eliminating the need to make and forward printed copies.

Key use cases

Scanning service providers

- Quickly digitize large volumes of scanned documents (TIFF or JPEG format).
- Trigger simultaneous document processing and PDF conversion for different customers on the same server.
- Deliver searchable documents in a wide range formats and in more than 190 languages using ABBYY's intelligent recognition technologies.

Banks and insurers

- Preserve relevant documents in PDF or PDF/A format for long-term archiving and easy retrieval.
- Make transaction-related data transparent and visible via powerful entity extraction features, enabling look-ups by amount, date, organization, location, and person.

Law firms and legal departments

- Store all case-related documents, contracts, and faxes as searchable PDFs.
- Quickly find documents and citations using tags and intelligent search.
- Easily find key entities, including persons, locations, organizations, time, and money for e-discovery.

Other organizations

- Streamline communications by digitizing incoming correspondence.
- Recognize and convert construction plans and drawings for easy storage, sharing, and updating.
- Convert books, library collections, and university archives to enable online public access from around the world.

Four easy steps

ABBYY FineReader Server lets you quickly transform volumes of business documents into electronic formats suitable for long-term digital archiving and records management. Easily installed and integrated into your IT infrastructure, FineReader Server can process hundreds of pages per minute and turn them into searchable PDF and PDF/A files.

Document input



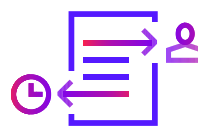
- Document scanner
- MFPs
- Digital files
- FTP & email
- Network folder

Processing



- Text recognition (OCR)
- Barcode recognition
- Document separation
- Automatic processing
- >190 languages
- PDF conversion

Indexing



- Manual indexing
- Automatic indexing
- Document types

Export



- Document scanner
- MFPs
- Digital files
- FTP & email
- Network folder

To find out more about ABBYY FineReader Server, please visit www.abbyy.com/finereader-server

